



IEEE-PES ISGT-EUROPE CALL FOR PROPOSALS

Dear Colleagues:

The IEEE Power & Energy Society invites interested host/conference organizers in Europe to submit a formal letter of intent to host the IEEE-PES 2012 ISGT-Europe (Innovative Smart-Grid Technologies – Europe).

ISGT Europe attempts to attract all PES members, but the clear focus should be on the practicing engineers from manufacturers and utilities who are involved in designing and building the Smart Grid. However, a track for research papers should also be available. For example, a typical day would have 3 tracks, with one for paper presentations and two for panel sessions that would share the practical applications and experiences of those persons actively working in the Smart Grid Space. A suite of tutorials will also be offered. In summary, ISGT-Europe should be an opportunity for Practicing Engineers and Researchers to come together in some joint sessions, but also offered targeted sessions based on their typical interests.

IEEE Power & Energy Society (PES), has launched this new conference series in 2010 with a first meeting in January in Gaithersburg, Maryland, USA (<http://ewh.ieee.org/conf/isgt/2010/>). The first IEEE Innovative Smart Grid Technologies Conference (ISGT) in Europe was sponsored by the IEEE Power & Energy Society, and hosted by Chalmers University of Technology on October 11-13 at Lindholmen Science Park in Gothenburg, Sweden. The conference gathered over 400 participants from 40 different countries. The technical program for ISGT-Europe 2010 provided presentations in plenary sessions, paper and panel session in four parallel sessions and technical tours. Nearly 150 papers from 32 countries were presented. The technical program also included additional activities with additional Tutorials, an IEEE Student Program and IEEE Women and Engineering gathering. The full conference program for ISGT-Europe 2010 is posted at the conference Web Site at: <http://www.ieee-isgt-2010.eu/> .



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The following are the required components of all Proposals submitted. Each proposal should include, at minimum:

1. *Proposed Co-Sponsor (Host Entity)*

Name and Describe the IEEE-related or non-IEEE-affiliated not-for-profit organization that will serve as the entity sponsor of the subject conference

- If the proposer is not affiliated with IEEE, please provide:
 - Evidence of not-for-profit status
 - Description of previous experiences re: similarly-situated conferences (if any)
 - Plans (if any) to partner with or establish a local PES chapter
- If the proposer is an IEEE or IEEE PES affiliate group (e.g. chapter), please provide the following additional information
 - A listing of IEEE-affiliated meetings which the chapter has previously hosted (if any)
 - Status and activity of the group
 - Evidence of demonstrated interest in PES Conferences

2. *Listing of Corporate and Other Patrons/Supporters (e.g. local/regional utilities and or corporations)*

- Include any promised supporters
- Include likely patrons who will be solicited for support

3. *Proposed Conference Leadership Team*

- Conference Chair --- Name and biographical information related to the person who will lead the conference sponsorship effort on behalf of the sponsoring entity. Be sure to include all IEEE/ IEEE PES affiliations
- Technical Program Chair --- Name and provide biographical information related to the person who will lead the Technical Program effort, including any IEEE/IEEE PES affiliations

4. *Proposed Host Location (Country, City)*

Name and describe the proposed city, state ---as applicable, and country, including signature features and attractions, weather prediction at time of conference, etc.

5. *Proposed Date for the Conference.*

It is expected that ISGT-Europe will take place in October.

6. *Proposed Venue*

Name and describe the proposed site of the conference, including:

- Detailed Description of the Proposed location, including capacity, # of meeting rooms, prices, and availability (Include estimates/documentation from venues)
- Description of How Venue and Site City Will Meet Pre-Determined Conference Needs in Specific Categories (e.g., large spaces for plenary sessions, receptions, meeting room requirements, sleeping room requirements, space, food & beverage needs, move-in and move-out requirements, registration requirements).
- Description of Accessibility (From a Global Perspective) and Expected Transportation Costs.
- Description of Plans for Companion and other extra-curricular activities, such as technical tours and tutorials.
- Description of plans designed to enhance local community support of the conference, including planned initiatives/partnerships with local community entities (e.g., Chamber of Commerce, Tourism bureaus, etc) .

7. *Description of Plans for Quality Controls re: Paper Quality (e.g. Methodology designed to ensure technical quality and avoid fraud/plagiarism)*

8. *A statement of willingness to agree to the following:*

- i. Team with Industry, to secure support and participation from industry and utility leaders.
- ii. Ensure PES Involvement. To ensure regional PES member involvement in planning and supporting the conference
- iii. Value to all members

Many PES meetings have adopted program plans based on research paper submissions. However, PES is currently trying to ensure conferences have clear value to all members, not just members conducting active research. In this regard, ISGT-Europe should be planned to incorporate tracks (activities during each block of the day) that focus to different types of members. For example, there can be papers presentations that can focus on practice as well as different presentation session that focus on research (both should be included in the Call for Papers). In addition, there should be industry & utility based panel sessions, and a suite of tutorials made available. ISGT-Europe should be an opportunity for “Practicing Engineers” and “Researchers” to come together in some joint sessions but also targeted sessions based on their typical interests.

iv. Adopt IEEE PES Revenue-Sharing Model

To adapt the standard revenue-sharing model for IEEE PES Financially-Sponsored Meetings prorated after the final accounting of the conference is completed as follows:

Achieving the target of 20% Surplus yields \$7500 (maximum) to the conference partner;

Surplus accruals less than 20% would be prorated accordingly (e.g. 10% surplus would yield \$3750.00 to the conference partner.

- v. Acknowledge IEEE as Owner of Intellectual Property (Agree that IEEE will own all intellectual property of the conference.)

It is also strongly encouraged to show support from the local IEEE-PES Chapter or IEEE Section. PES prefers to have local IEEE-PES Chapters heavily involved in the organization of PES conferences.

Proposals will be evaluated based on the above components. The ISGT-Europe Site Evaluation Committee reserves the right to request additional and clarifying information from individuals who submit proposals.

The ISGT-Europe Site Evaluation Committee will make a site selection recommendation to the IEEE-PES President and IEEE-PES VP-Meetings. The membership of the committee will be as follows:

- Lina Bertling (Chair)
- Mevludin Glavic
- Jose Aguado
- Erich Gunther
- Bill Rosehart (Ex-Official)
- Pat Ryan (Ex- Official)
- Meliha Selak (Ex- Official)

Please submit proposals with appropriate supporting documentation by **Dec 16, 2010** to D'Nese L Moore (d.moore@ieee.org). Electronic submission via a pdf file is required. A decision is expected to be made before January 12th 2011 and will be announced at the ISGT'2011 Conference in Anaheim, California, USA (January 17-19 2011, www.isgt2011.com).

For more information about ISGT-Europe you can contact me or go to: www.ieee-isgt-2010.eu

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